

GREAT NORTHERN EQUIPMENT DISTRIBUTING, INC.



Job Title: Welder

Last Update: 4/15/2020

Reports to: Welding Supervisor

Supervises: None

Department/Location: Shop Floor/Renville, MN

Work Schedule: M-Th 7:00am – 4:30pm, F 7:00am – 12:00pm

Eligible for remote work: No

Safety sensitive position that is subject to random drug/alcohol testing.

Basic Function: To efficiently produce high quality through wire feed welding.

Essential Functions:

- Produces high quality K & M products through wire feed welding.
- Sets up and operates various welding equipment.
- Drives forklift or pallet jack to move product as needed.
- Assists in the fabrication department as directed. Operates various machines as needed.
- Contributes to team effort by accomplishing related results as needed.
- Complies with company and department safety and work practice policies and procedures as applicable.
- Maintains a neat and orderly work area.
- Accurately records material and job order transactions as directed.
- Keeps supervisor informed of important developments, potential problems and related information necessary for effective management.
- Attends training as directed as apparent or assigned.
- Performs all other duties as apparent or assigned

Knowledge/Skills/Abilities:

To perform this job successfully, an individual must be able to perform each essential responsibility satisfactorily. These requirements are representative, but not all-inclusive, of the knowledge, skill, and ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to see a job through to completion and passion to believe in the quality you provide.
- Knowledge of and willingness to follow company policies.
- Honesty, dependability and unconditional ethics. Treats people with respect; works with integrity and ethically; upholds organizational values.
- Teamwork – Balances team and individual responsibilities; Exhibits objectivity and openness to others' views; Gives and welcomes feedback, Willingness to assist others.
- Take initiative to locate missing information or find possible solutions to an issue.
- Conduct themselves in a professional manner.
- Ability to communicate effectively, both orally and in writing, with a wide variety of internal and external customers/vendors.

- Adapts to changes in work environment; changes approach or method to best fit the situation; able to deal with frequent change.
- Ability to effectively manage timetables, time requirements and deadlines.
- Thorough knowledge of the Company's product line and of customer requirements and peculiarities.
- Uphold all equipment and operating safety requirements to avoid personal injury and property damage.
- Observe safety and security procedures.
- Is reliable and can be counted on.

Qualifications and Experience:

Required

- High School education or equivalent.
- 2-year Vocational certification or equivalent experience.
- Ability to work a schedule based on the understanding of responsibilities and priorities.
- Ability to understand and follow verbal and written directions and communicate to personnel.
- Ability to maintain a positive attitude and work in a manner that promotes a safe working environment.
- Ability to contribute to the team effort by accomplishing related results as needed.
- Ability to obtain equipment license or power equipment certification as required.
- Ability to perform machinist duties when required.

Machines/Equipment: In the course of performing this job typical welding equipment such as welders, torches, plasma cutters, grinders, etc. will be used.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Regularly required to use hands to handle objects, talk and hear.
- Regular wrist and/or hand movement is required.
- Ability to lift up to 50 lbs. on a regular basis and up to 70 lbs. occasionally.
- Regularly required to stand, walk, and reach with hands and arms.
- Regular bending, twisting, stooping, reaching and lifting.
- Specific vision abilities required include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

Work Environment:

Office: Office setting is climate controlled and the noise level is usually quiet to moderate.

Production/Shop Floor: Production/shop floor areas are partially climate controlled and the noise level is usually moderate and above. Employees may be exposed to welding, press, saws, grinding and cutting equipment. Personal protective equipment is recommended in some areas.

Warehouse: Warehouse setting is partially climate controlled and the noise level is usually moderate. Employees may be regularly exposed to forklifts and other material moving equipment.

Personal Protective Equipment Required:

- Protective footwear (steel or composite toe boots/shoes).
- Protective eyewear (safety glasses).
- Protective hearing devices in designated areas.
- Protective clothing such as fire/flame resistant clothing, gloves and aprons.

Summary: This job description is intended to convey information essential to understanding the scope of the position and it is not intended to be an exhaustive list of skills, efforts, duties, and responsibilities or working conditions associated with the position.